**Tier 2 Intervention Letter**

 Multi-Tiered System of Supports (MTSS)

 City School District of Albany (CSDA)

Date: Click or tap to enter a date.

Dear Parent/Guardian of Click here to enter text.:

Elementary students take a universal screening assessment three times per year in order to determine reading and math performance. In addition to these universal screeners, New York State Assessments, daily classroom points, office referrals, attendance and/or district assessments may be used to evaluate a student’s response to instruction and intervention.

Your child’s scores on one or more of these measures indicate that he/she may benefit from additional support in Choose an item. Although your child is receiving daily instruction in the classroom, the needed growth to maintain grade level progress has not been demonstrated. As a result, your child will begin receiving a small group intervention called, Click or tap here to enter text., which focuses on Click or tap here to enter text. The intervention will take place with Click or tap here to enter text. Furthermore, your child’s progress will be monitored on a Choose an item. basis. Additional assessments may be completed in order to inform instruction and intervention. It is our goal to provide the best instruction and materials to help your child succeed.

A team of teachers will meet regularly to review progress and make recommendations. When your child’s performance is similar to their on-track peers for several weeks, we will notify you of the next steps (e.g., discuss when the intervention will be discontinued). We will continue monitoring your child’s performance to ensure that there is no longer a need for the additional support. If the support is not helping your child improve, we will adjust what we are doing, and notify you of the changes in intervention. If you would like to review the plan further, please contact your child’s classroom teacher to schedule a meeting.

Furthermore, if you continue to have concerns, you may contact the building principal to discuss your right to request an evaluation for special education. You may be invited to a meeting during which the principal will listen to the reasons for the referral and explain the school’s procedures, goals, and timelines for an individual evaluation.

Thank you in advance for your cooperation and assistance. Please remember, we believe families play a critical role in supporting learning in school. A few simple reminders: communicate frequently and support your child’s teachers, review and assist with homework, celebrate your child’s successes, participate in conferences and meetings about your child, ask your child about their school day, and discuss problems openly and honestly, read together and talk about characters/problems, praise good behavior and choices at home and at school.

Respectfully,

*Core MTSS Team*