**BEHAVIOR INTERVENTION PLAN (BIP) UPDATE PROCEDURES**

PROCEDURE TO USE AT START OF EVERY SCHOOL YEAR FOR STUDENTS WITH EXISTING BIPS

AND

FOR ANY STUDENT WITH A BIP TRANSFERING INTO CLASSROOM AT ANYTIME DURING THE SCHOOL YEAR

(FROM WITHIN OR OUT OF DISTRICT)

\*All existing BIPs need to be updated at the start of the new school year

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| TASKS | | |
|  | | |
| COLLECTDIRECT DATA – 8 or more data points using same quantitative measure used in FBA - to re-establish a current Baseline.  ASSIGN who will do this  DURING this period all BIP interventions should be implemented as written | | |
| One of 3 findings are possible based on direct data collection | | |
| **1** | **2** | **3** |
| Target Behavior remains problematic | Target behavior is no longer problematic  **AND**  no other significant behaviors are present | Target Behavior is not at a problematic level  **BUT**  another problematic behavior exists |
|  |  |  |
| Update the BIP document including:   * New baseline data * Update listing of current team membership if changed * Update interventions * If document is lengthy, consider starting a new BIP document | On the BIP Document, document the updated data  Begin to strategically fade/discontinue BIP interventions  Once faded/discontinued if Target Behavior remains at Goal Baseline document decision to discontinue BIP on the BIP document  For Sped students, additionally follow procedures to amend IEP (see procedures below) | Follow procedures to conduct a  **NEW FBA** |
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| **Procedure to Amend IEP to DISCONTINUE BIP**   * Complete IEP non-meeting amendment form (including confirmation of parent contact and consent). * Submit completed BIP that includes documented review dates, updated baseline data, on-going progress monitoring data and intervention decisions. * Submit summarized data collected on target behavior/progress monitoring (NOT raw data sheets but a graph and/or summary of progress monitoring data). * Also submit a summary/graph (NOT raw data sheets) of students response to class wide intervention (class wide data sheets) | | |

Updated: 7/11/17