**New Scotland Matrix**

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|  | **BUS** | **Cafeteria** | **Hallway** | **Learning** **Environment** | **Bathroom** | **Assemblies** | **Playground** |
| **BE SAFE** | \*Click in\*Stay seated\*Face forward\*Hands and feet and objects to self | \*keep hands feet and objects to self\*stay at table\*walk and move carefully\*wait in line patiently | \*keep hands, feet and objects to self\*walk and move carefully\*stay to the right \*follow stair case directions | \* move carefully\*keep hands, feet objects to self\*push in chair\*use materials appropriately | \*walk and move carefully\* keep hands, feet objects to self | \* keep hands, feet objects to self\*stay seated\*enter and exit quietly | \*keep hands, feet, objects to self\*move carefully\*play safely\*Use equipment appropriately\*stay in designated areas |
| **BE RESPECTFUL** | \*listen to the driver/aide\*use encouraging, polite and kind words\*speaking voices\*take care of property | \*use encouraging, polite and kind words\*speaking voices\*follow adult directions | \*quiet wave\*use appropriate voice level\*take care of student work/materials | \*listen and talk at appropriate times\* use encouraging, polite and kind words \*be an active participant\*use appropriate voice\*Stay in designated area | \*honor others privacy\*speaking voice | \*listen and respond appropriately\*applaud when appropriate\*use appropriate voice level | \* use encouraging, polite and kind words \*include others\*good sportsmanship\*share\*take turns\*help others |
| **BE RESPONSIBLE** | \*keep bus clean\*keep track of belonging\*follow rules\*report incidents to an adult\*return found items to office | \*keep area clean and throw away trash\*accept consequences graciously | \*keep hallways clean\*accept consequences graciously\*stay with line\*go straight to destination\*report incidents to an adult | \*complete homework and classwork\*work hard and do your best\*accept consequences graciously\*be prepared and ready for the day \*listen and follow directions quickly\*keep personal belongings organized | \*keep area clean \*flush \*wash hands \*report incidents to an adult\*get in and out in timely manner\*use for intended purpose | \*follow directions\* accept consequences graciously\*be on time | \* accept consequences graciously\*line up when called\*report incident to an adult\*take care of and return playground toys |