**Functional Behavioral Assessment (FBA) Planning Worksheet**

**2017-2018**

**Student:** **Case Manager:**

**FBA Process Start Date:** **FBA Completed (Date):**

The FBA process is a collaborative effort.

Please indicate which team member(s) will be responsible for completing each component of the FBA.

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Who is Responsible?** | **Date Completed** | **FILE LOCATION** |
| Obtain Consent |  |  | **Copy saved on sped shared drive**  **Copy saved on building shared drive** |
| Exploration of Target Behavior (interviews, scatterplots, record review, point sheets, etc.)  \*Exploration helps to narrow down the possible target behaviors |  |  | **Copy saved on sped shared drive**  **Copy saved on building shared drive** |
| Determine Target Behavior (choose and define in concrete terms) |  |  |  |
| Collection of Baseline Data (direct observation)  \*Baseline data should consist of a minimum of 8 consistent data points over a two week period (frequency, duration, latency, etc.) |  |  | **Copy saved on sped shared drive**  **Copy saved on building shared drive** |
| Collection of ABC Data  Complete form & summarize in FBA document) |  |  | **Copy saved on sped shared drive**  **Copy saved on building shared drive** |
| Review of Records  Complete form & summarize in FBA document) |  |  | **Copy saved on sped shared drive**  **Copy saved on building shared drive** |
| Student Interview  (Complete form & summarize in FBA document) |  |  | **Copy saved on sped shared drive**  **Copy saved on building shared drive** |
| Student Reinforcement Preferences  Complete form & summarize in FBA document) |  |  | **Copy saved on sped shared drive**  **Copy saved on building shared drive** |
| Teacher Interview  Complete form & summarize in FBA document) |  |  | **Copy saved on sped shared drive**  **Copy saved on building shared drive** |
| Parent Interview  Complete form & summarize in FBA document) |  |  | **Copy saved on sped shared drive**  **Copy saved on building shared drive** |
| Develop Hypothesis  \*Based on direct ABC data and indirect assessment |  |  |  |
| Plan for BIP  \*This includes preventative strategies, teaching replacement behaviors, consequences for demonstrating the replacement behavior, and consequences for demonstrating the target behavior |  |  |  |
| Write Document |  |  | **Copy saved on sped shared drive**  **Copy saved on building shared drive** |