**BEHAVIOR INTERVENTION PLAN (BIP) UPDATE PROCEDURES**

PROCEDURE TO USE AT START OF EVERY SCHOOL YEAR FOR STUDENTS WITH EXISTING BIPS

AND

FOR ANY STUDENT WITH A BIP TRANSFERING INTO CLASSROOM AT ANYTIME DURING THE SCHOOL YEAR

(FROM WITHIN OR OUT OF DISTRICT)

\*All existing BIPs need to be updated at the start of the new school year

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| TASKS |
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| COLLECTDIRECT DATA – 8 or more data points using same quantitative measure used in FBA - to re-establish a current Baseline.ASSIGN who will do thisDURING this period all BIP interventions should be implemented as written |
| One of 3 findings are possible based on direct data collection |
| **1** | **2** | **3** |
| Target Behavior remains problematic | Target behavior is no longer problematic **AND** no other significant behaviors are present | Target Behavior is not at a problematic level **BUT** another problematic behavior exists |
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| Update the BIP document including:* New baseline data
* Update listing of current team membership if changed
* Update interventions
* If document is lengthy, consider starting a new BIP document
 | On the BIP Document, document the updated dataBegin to strategically fade/discontinue BIP interventionsOnce faded/discontinued if Target Behavior remains at Goal Baseline document decision to discontinue BIP on the BIP documentFor Sped students, additionally follow procedures to amend IEP (see procedures below) | Follow procedures to conduct a**NEW FBA** |
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| **Procedure to Amend IEP to DISCONTINUE BIP*** Complete IEP non-meeting amendment form (including confirmation of parent contact and consent).
* Submit completed BIP that includes documented review dates, updated baseline data, on-going progress monitoring data and intervention decisions.
* Submit summarized data collected on target behavior/progress monitoring (NOT raw data sheets but a graph and/or summary of progress monitoring data).
* Also submit a summary/graph (NOT raw data sheets) of students response to class wide intervention (class wide data sheets)
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Updated: 7/11/17